**Weldadvice CERT carries out certification in accordance with:**

- DS/EN ISO 9606-1,-2,-3,-4 og -5
- DS/EN ISO 14732

Weldadvice CERT complies with the criteria for certification bodies operating with certification of persons according to EN ISO/IEC 17024 and are appointed by the Danish Authorities as an approved 3. party organization acc. to declaration no. 190. Certificates are issued in agreement with "PED-approval". The applicant/candidate accepts that the certification may be subject to monitoring by DANAK as part of its oversight of the certification scheme.



Weldadvice undertakes to be objective and impartial in relation to the company's certification activities. The top management declares to have noneconomic, social or other conflicts of interest in relation to companies having certified their welders. Likewise declares Weldadvice to have noneconomic, social or other conflicting interests in relations with the candidates who are being certified. To demonstrate this, the management signs declarations of impartiality and independence indicating continuously indemnity of all these factors is maintained.

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**Guide for companies and operators about personal certification by Weldadvice CERT**



**www.weldadvice.com**

# Person Certification at Weldadvice CERT

**This folder gives information about the process and the general rules for welder certification performed at Weldadvice CERT and provides answers to frequently asked questions during a certification.**

**Purpose of Certification**
The purpose of certification of welders and operators is to ensure a high and consistent quality of the welded joints.

**The Foundation for Certification**
The test shall be performed according to a welding procedure specification (WPS) and there must be a certificate of base materials and /or the welding consumables.

The welder/ -operator agrees by his signature with his acceptance of the following terms and conditions. The candidate:

- Gives his acceptance of the provisions in force in connection with the certification.
- to comply with the relevant provisions of the certification scheme
- consents to the process and the release of his personal information for certification purposes.
- makes claims regarding certification only with respect to the scope for which certification has been granted
- shall not make any statement regarding the certification which the certification body considers misleading or unauthorized
- discontinues the use of all claims to certification that contain any reference to the certification body or certification upon suspension or withdrawal of certification, and return any certificates issued by the certification body
- Shall never use the certificate in a misleading manner

**Certification Process**
Weldadvice CERT points out an examiner and an co-examiner for each certification.

**The Candidate:**
The examiner brings a form / application the applicant must sign before certification with the following contents:

1. The scope of the certification specified as being in accordance with the relevant qualification standard.
2. Accept of the certification requirements and to follow these
3. Accept of handing over all information necessary for the assessment
4. Except for the receipt of and reading of this certification folder from WC.

Applicants with special needs may request to have these accommodated before the test.

**The Examiner:**
- Informs about the certification process.
- Records the candidates, name, date of birth and if applicable the welder/welder operator number
- Takes a photo of the candidate
- Records parent materials and dimensions or alternate the welding consumables used
- Marks the test specimen (s)
- Approves the actual welding conditions
- Initiate and monitor the welding processing
- Tests the welders/ welder operators' knowledge, when required
- Evaluates the completed welding visually
- If accepted, - takes the test specimen to further testing

**The Co-examiner:**
- Reviews and evaluates the certification progress documentation and all test results
- Approves or rejects the process
- Authority the certificate if all conditions for certification are satisfactory
- Issue of certificates.

**Re-tests**
If the welding is evaluated as "rejected", the operator is allowed, in agreement with the examiner, to make a re-test.
During welding of the test specimen minor repairs can be allowed in agreement with the examiner. Grinding on the final welding surface cannot be allowed.

**Maintenance of Certificate**
To retain the validity of the certificate it must be signed by the company welding coordinator every 6 months where it is stated that the operator has been working continuously within the approved range of the certificate.

**Complaint Instructions**
Complains due to disagreement with Weldadvice CERT's decisions concerning qualification must be present in writing to Weldadvice CERT within 1 month after reception of the test results.

Weldadvice CERT processes the opposition in accordance with established procedures for handling complaints. Any decision can be made. An appeal must also be

submitted in writing.

The specific provisions for handling objections/appeals are provided in connection with the submission of a complaint.

**Revalidation of welder qualification / Extension of Certificate**

Revalidation of the welder's qualification / extension of the certificate may only be carried out in accordance with Weldadvice CERT's procedures and under the supervision of Weldadvice CERT's examiners

**Abuse of Certificates**
Weldadvice CERT is the sole proprietor of certificates. Certificates issued by Weldadvice CERT must not be abused.

In case of suspicion of misuse or forgery of one or more certificates, the Leader of Weldadvice CERT or its deputy must contact the relevant certificate holder and his/her employer to the situation.

In case of misuse or falsification, WC may grant a 3-week deadline for the candidate and / or his recruitment agency to rectify the relationship. The certificate must be suspended during the interim period. Once a certificate is suspended, the candidate may not use it. The candidate shall also refrain from further promotion of the certification.

If the candidate does not rectify the situation, WC is obliged to disclose the abuse, to withdraw the certificate and, as far as possible, to inform all affected parties of the abuse and to inform the candidate and his employment company that the misused certificate will be canceled. If the certificate is withdrawn, the candidate may not continue to refer to his/her status as certified within the scope of the certificate.

In case of gross misuse, this must be reported to the current Danish authority within the area and published and possibly prosecuted.

If there are situations or circumstances that affect the ability of the certified person to continue to meet the certification requirements as tested by the qualification test, the certified person is obliged to inform Weldadvice CERT.

Upon withdrawal of certificates, WC is in accordance with Directive 2014/68/EU, Annex 1, Article 36 1a obligated to provide information of this to the notified authority.

In cases where the issue of a certificate has been denied, it has been printed with restrictions in relation to the intended validity of the standard, suspended or withdrawn by WC, WC is also required to disclose that information to the notified authority.